



7th January 2022

Dear Parent/Carer

**Online Appointment Booking
Virtual S2 Parents' Evening Wednesday 12th January 4pm-6pm**

I would like to invite you to our virtual S2 Parents' Evening on **Wednesday 12th January between 4pm and 6pm**. This is an important evening and will provide you with an opportunity to discuss with teachers the progress your child is making in their learning.

As is normal practice, all interview appointments will last a maximum of 5 minutes and you can reserve your appointment with each teacher by booking online at <https://castlemilkhigh.parenteveningsystem.co.uk>. **Please try to allow five minute gaps between appointments to allow you time to move between teachers.** I am pleased to advise that appointments can be made from today up until 12pm on Wednesday 12th January.

If for any reason you are unable to book appointments online please contact the school office on 0141 582 0050 or 0788 004 3430 where we will be delighted to add appointments on your behalf.

To join our virtual Parents' Evening you will be required to use the Microsoft Teams (MS) Teams app on your child's iPad. A help guide and video are available to view within the Home Learning section of the School website.

We look forward to welcoming you on Wednesday 12th January.

Kindest regards,

L. McFadzean
Depute Head Teacher