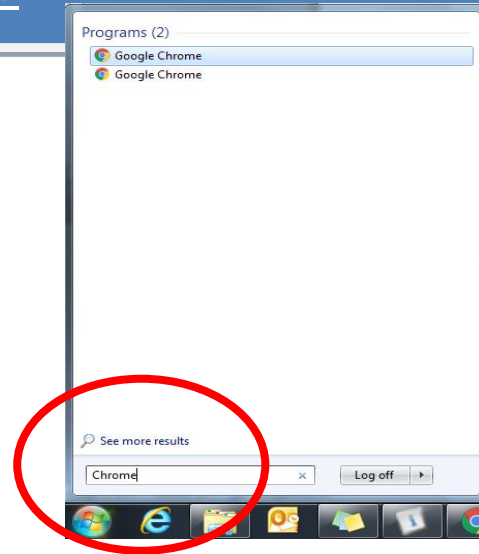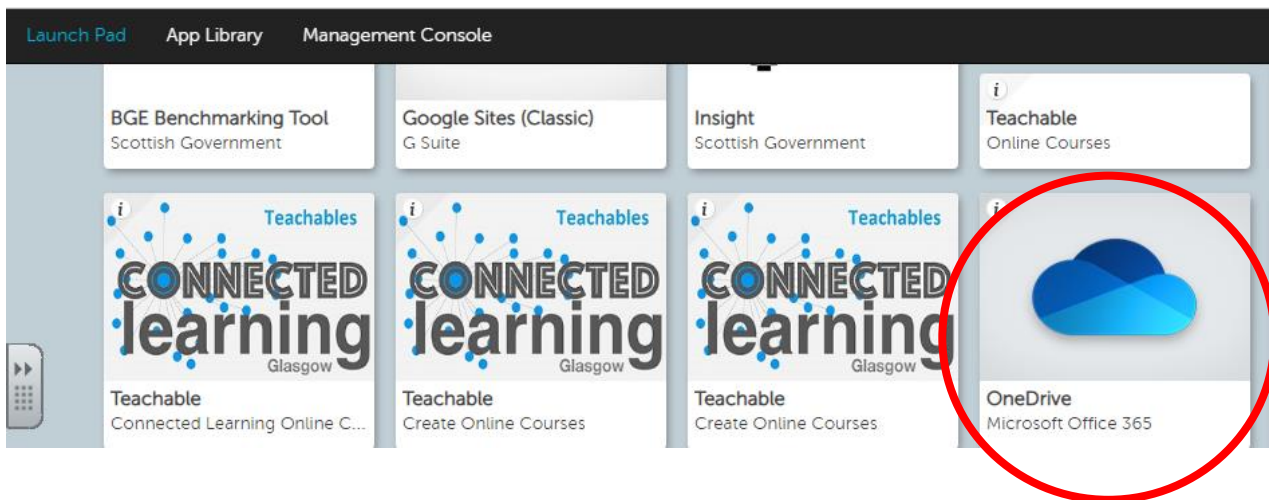# Uploading Files to One Drive
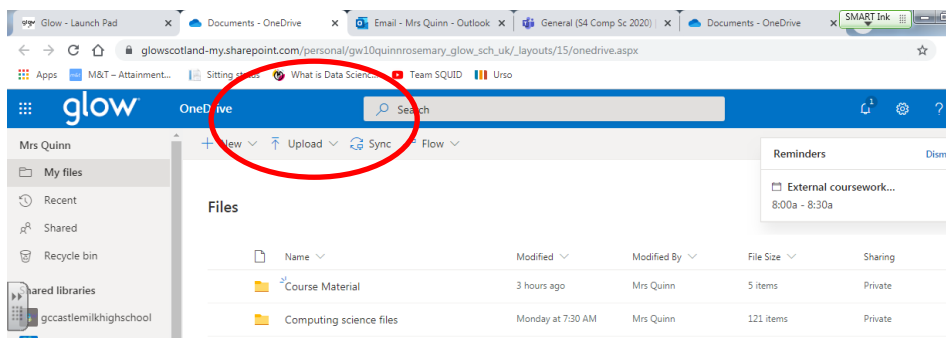
1. Log on to Glow through Google Chrome
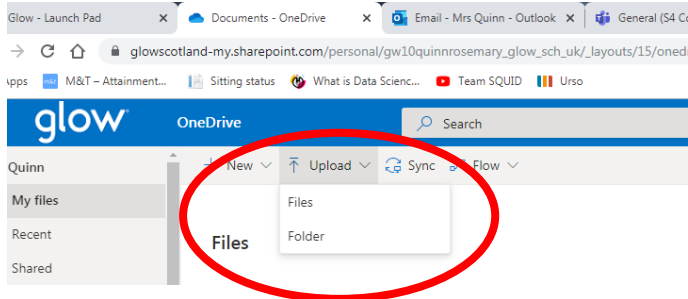

2. **From the Glow Launchpad select OneDrive**

3. **In OneDrive select UpLoad**

4. Select Folder or Files

5. Select the Folder (or File) you want to save to Onedrive and click Upload