

Dear Parent/Carer

S5/6 PRELIMINARY EXAMINATIONS

The S5/6 preliminary examinations will take place beginning **Monday 16th January** and run through to **Friday 20th January** inclusive. All S5/6 pupils will be on exam preparation leave during these dates and are only required to attend school if they have an examination. Timetable and more info can be found here

We would appreciate if parents/carers would help support the school by ensuring your child adheres to the following:

- Pupils should report to the school Social Area 30 minutes **before** their examination begins. This will allow the school to register the candidates and ensure that no-one is missing. If a pupil is running late, the school must be contacted on **0141 582 0050**.
- All pupils must wear **full** school uniform as tracksuits, casual clothes, jeans etc. are not acceptable and will not be allowed in the examination room.
- All pupils should bring everything they need e.g. pens, pencils, ruler, calculator etc.
- Mobile phones are **not** allowed into the examination room. It is up to each pupil to make arrangements for storing their phone if they bring it into school on the day of an exam. The invigilators have a very strict policy on having a mobile phone in an examination room and can remove candidates from an exam, or in certain circumstances cancel all exams.
- Absence from an exam will result in an overall **NO AWARD**. Anyone who is going to be absent must telephone the school before the examination starts and produce a parental letter on return to school.

The prelims are an excellent way of practising exam technique while gaining a real understanding of strengths and areas for development. The evidence generated by the prelims can also be used for the SQA's Exceptional Circumstances procedure should your child be unavoidably absent from the formal examination.

Thank you for your ongoing support.

Yours sincerely

A Fraser
Depute Head Teacher