

## Dear Parent/Carer

I am writing to invite you to this year's S4 Parents' Evening, which will be held in the school social area between 4pm and 6pm on Wednesday 1st March. We would very much like to see you there. During the evening you will have an opportunity to meet with the class teachers and discuss the progress your young person has made.

As usual, we operate an interview appointment system lasting 5 minutes. Please ask your young person to make appointments with their teachers using the attached appointment sheet. In addition to the teaching staff, our Careers Advisor Dawn McLachlan will be available on a 'drop-in' basis throughout the evening.

On arrival please enter the building by the main entrance doors where you will be asked to sign in. With so many people in the building it is helpful to know which parents/carers are present.

At the end of the Parents' Evening you will be asked to fill out a questionnaire. As we are constantly trying to improve the quality of our service, we would be grateful if you would take a few moments to complete this short evaluation.

I look forward t	o welcoming	you to	the school on	Wednesday	1st March

A Fraser

Many thanks

Depute Head Teacher