

NHS Greater Glasgow & Clyde - Modern Apprenticeship Programme

Anticipated* 2017 Opportunities

Vacancies will go live in early March 2017

**Please note this list is indicative and subject to change, additions, deletions or review. Please ensure that you regularly visit our WebPages or subscribe to our mailing list for the most current information.*

Post	Site	Minimum Entry Requirements	Qualification Offered
Clerical Officer	Maryhill Health & Care Centre	3 x National 4s (or equivalent SCQF qualifications) – one of which <u>MUST</u> be English	SVQ 2 Business Admin
Health Records Assistant – Filing Library	West of Scotland Cancer Centre (Beatson)	3 x National 4s (or equivalent SCQF qualifications) – one of which <u>MUST</u> be English	SVQ 2 Healthcare Support (non-clinical)
Health Records Assistant	Glasgow Royal Infirmary	3 x National 4s (or equivalent SCQF qualifications) – one of which <u>MUST</u> be English	SVQ 2 Healthcare Support (non-clinical)
Waiting Times Admin Assistant	Glasgow Royal Infirmary	3 x National 4s (or equivalent SCQF qualifications) – one of which <u>MUST</u> be English	SVQ 2 Business Admin
Waiting List Clerk	Queen Elizabeth University Hospital Campus (INS)	3 x National 4s (or equivalent SCQF qualifications) – one of which <u>MUST</u> be English	SVQ 2 Healthcare Support
Orthotic Administrator	Gartnavel General Hospital	3 x National 4s (or equivalent SCQF qualifications) – one of which <u>MUST</u> be English	SVQ 2 Business Admin
Payroll Assistant	Caledonia House	3 x National 4s (or equivalent SCQF qualifications) – one of which <u>MUST</u> be Maths) TBC	SVQ 2 Business Admin
Administration Assistant	Renfrewshire HSCP HQ (Paisley)	National 5 English (Grade A-C) and two National 4s (or equivalent SCQF qualifications)	SVQ 2 Business Admin
Data Assistant (Infection Control Surveillance)	West Glasgow ACH	National 5 Maths (Grade A-C) and two other National 4s (or equivalent SCQF qualifications)	SVQ 2 Business Admin

We recommend that interested applicants join our mailing list at modern.apprentice@ggc.scot.nhs.uk and visit our WebPages at www.nhsggc.org.uk/MA for regular updates. We also strongly recommend that those interested in applying attend one of the information sessions that will be held for each vacancy. Details of these sessions will be advertised on our website when the posts go live, and we will also ensure details are emailed out to our distribution list.

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Library Assistant	Queen Elizabeth University Hospital	TBC	SVQ 3 Business Admin
Healthcare Support Worker – Nursing Assistant x 12	Queen Elizabeth University Hospital, Glasgow Royal Infirmary, Gartnavel General Hospital	3 x National 4s (or equivalent SCQF qualifications) – one of which <u>MUST</u> be English	SVQ 2 Healthcare (clinical)
Audiology Assistant x 2	Royal Hospital for Children, Inverclyde Royal Hospital	National 5 English (Grade A-C) and two National 4s (or equivalent SCQF qualifications one of which must be a science subject.	SVQ 3 Healthcare Support (clinical)
Multi Skilled Technician (electrical/mechanical focus) x 6	Hospital sites across NHS GGC and Central Decontamination Unit (Cowlairs)	5 National 5s (Grade A-C) three of which must include Maths, English and a Science/technical subject	HNC Engineered Systems and SVQ 2 Performing Engineering Operations, SVQ 3 Engineering Maintenance (Engineered Systems)
Multi Skilled Technician (plumbing focus) x 1	TBC	5 National 5s (Grade A-C) three of which must include Maths, English and a Science/technical subject	HNC Engineered Systems and SVQ 3 Plumbing
Health & Safety Officer	West Glasgow ACH	Likely to be National 5 English (Grade A-C) and two National 4s (or equivalent SCQF qualifications)	SVQ 3 Health & Safety
IT Contracts Administrator	Westward House, Paisley	Likely to be National 5 Maths (Grade A-C) and two National 4s (or equivalent SCQF qualifications)	SVQ 3 Procurement
Prosthetics Technician	West of Scotland Mobility & Rehabilitation Centre (QEUH site)	5 National 5s (Grade A-C) three of which must include Maths, English and a Science/technical subject	PDA in rehab Technology, SVQ Level 3 Mechanical Manufacturing Engineering (Composite 3) NC in Mechanical Engineering SVQ 2 Performing Engineering Operations,

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Assistant Technical Officer – Decontamination	Central Decontamination Unit, Cowlairs	National 5 (Grade A-C) in a Science (Biology/Chemistry) and two National 4s (or equivalent SCQF qualifications)	SVQ 3 Healthcare Support
Pharmacy Technician x 2	Hospital sites across NHS GGC	National 5 Chemistry (Grade A-C) and three National 4s which must include English, Maths and a 2 nd science (preferably Biology)	NC in Pharmacy Services and SVQ 3 Pharmacy Services
Accounts Assistant/Ledger Clerk	Dykebar Hospital	National 5 Maths (Grade A – C) and 2 other National 4 qualifications (or equivalent SCQF) one of which must be English	AAT Advanced Diploma in Accounting
Healthcare Support Worker – Health Visiting (Family Support Worker) x 3	NE Glasgow, NW Glasgow & South Glasgow	National 5 English (Grade A-C) and two National 4s (or equivalent SCQF qualifications)	SVQ 3 Social Services (CYP)
Healthcare Support Worker – Therapy Assistant (Physio/OT) x 2	Glasgow Royal Infirmary, Inverclyde Royal Hospital	3 x National 4s (or equivalent SCQF qualifications) – one of which MUST be English	SVQ 2 Healthcare Support (clinical)
Healthcare Support Worker Addiction Services	Possilpark, Glasgow	National 5 English (Grade A-C) and two National 4s (or equivalent SCQF qualifications)	SVQ 3 Social Services & Healthcare
Healthcare Assistant	Sandyford Initiative	National 5 English (Grade A-C) and two National 4s (or equivalent SCQF qualifications)	SVQ 2 Healthcare Support (clinical)

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